

Policy title	Animals on Campus Policy
Policy area	Operations / TLC Trust
Policy available for Students – yes/no	Yes
Policy detail	<p>The Learning Connexion has adopted the following Animals on Campus policy.</p> <ol style="list-style-type: none">1. The goal of the Animals on Campus Policy is to balance the overriding purpose of TLC and its students with the needs of animal owners and their pets/support dogs. The school's purpose is education although we recognise that animals/pets, when appropriately managed, can contribute to psychological well-being and creativity.2. Animals must be registered with our Admissions team - name of animal and owner, and a description of the animal needs to be provided so that the animal and owner are easily identified.3. Animal owners are responsible for the behaviour of their pets/support dogs.4. Animal owners must clean up after their pets/support dogs - owners should use poop bags and dispose of these appropriately.5. Dogs must be on a lead at all times. If they need a run, they are to be taken off-site. If dogs are in a studio they must be tied up in a suitable place where they will not be tripped over, or in the way of students or staff.6. Animal owners must provide water bowls and any other necessary utensils for their pets/support dogs and not use bowls from the kitchen and communal areas.7. Animals may not be allowed on TLC furniture.8. It is the responsibility of the owner to check whether their pet is acceptable to others using a studio/office and if there are requests that the pet not be in the studio/office, then this must be abided by. <i>NB: As support dogs are required to remain by their owner this point does not apply, unless the support dog is in any way not well behaved.</i>9. It is the owner's responsibility to ensure their pet/support dog is in good health and has no communicable diseases, e.g. fleas.10. No animals are to be at any meetings, unless it is a support dog.11. Local body regulations apply in all cases.12. The grounds of TLC's Taita campus are under the jurisdiction of the TLC Educational Trust which authorises TLC

	<p>maintenance staff to act on its behalf in regard to the behaviour of animals.</p> <p>Owners must sign the TLC 'Animal / Pet Registration' form, and abide by the Animals on Campus Policy if they wish to bring their pets/support dogs to TLC. Failure to observe the Animals on Campus policy will trigger an investigation on behalf of the Managing Director who may require one of the following options:</p> <ol style="list-style-type: none"> a. The animal to be kept away from the campus permanently b. The animal to be kept away for a defined period at the end of which the situation will be reviewed <p>A review will take into account any change which reasonably indicates that it is acceptable for the animal to be 're-registered'. If there has been no change, the Managing Director will choose option 'a' or 'b'.</p>
Related Forms & Procedures	<p>Animal / Pet Registration Form-Current Student Complaints Policy-Current</p>
Context	
Date created	Sep 2013
Review Date	Oct 2019, Nov 2020, Nov 2022
Next Review Date	Nov 2023