

Policy title	Covid-19 Vaccination Policy
Policy area	Operations / Health & Safety
For students?	Yes
Policy detail	<p>Policy background</p> <p>The Learning Connexion’s (TLC) priority throughout the Covid-19 pandemic has been to protect the health, safety and well-being of our learning community. Vaccines are the most effective means for protecting against Covid-19, particularly as restrictions are lifted and life in New Zealand returns to relative normality.</p> <p>It is clear from the government’s directions so far on the new ‘traffic light’ system that proof of vaccination will be a core requirement for a wide range of activities and freedoms. It is important therefore that TLC has a clear policy that enables students and staff to make their decisions with clarity and confidence regarding coming onto the TLC campus.</p> <p>In order to formalise this policy, TLC sought and followed government recommendations, conducted a risk assessment, and extensively consulted with its staff and students.</p> <p>Purpose of policy</p> <p>The purpose of this policy is to establish TLC’s position on vaccination against COVID-19.</p> <p>Who does the policy apply to?</p> <p>It will apply to anyone who wishes to come into TLC campus buildings, including students, staff, contracted staff, contractors, volunteer workers, people gaining work experience and all other visitors to the campus. The only exceptions will be people who have a valid medical exemption and any persons under 12 years and 3 months of age.</p> <p>Overview</p> <p>TLC is committed to doing everything practicable to enable a safe working and learning environment. As part of this commitment, TLC is adopting this policy to support the public health response to COVID-19 and to manage the risk of COVID-19 being contracted by those within our place of work and study.</p> <p>TLC has a primary duty of care under the Health and Safety at Work Act 2015, and must ensure the health and safety to all those who visit their campus. While risk controls, such as physical distancing, hand-</p>

sanitising and the wearing of face coverings, are important to prevent transmission of the virus, the government position is that vaccines are the most effective control.

Policy statement

1. Only those who are fully vaccinated against Covid-19 (and can provide evidence of such), or who hold a government-approved exemption from Covid-19 vaccination, or who are under the age of 12 years and 3 months, are permitted to come into TLC campus buildings. This is regardless of the traffic light level that the area is operating in.
2. Any person who does not provide evidence of their vaccination when requested will be asked to leave the building.
3. Non-disclosure of vaccination status will be reasonably deemed to mean 'not vaccinated' and individuals will be treated accordingly.
4. For staff and students who do not need to come onsite, vaccination is required if part of their role or learning requires that they attend the premises of a placement provider or other third party who requires visitors to be vaccinated.
5. Copies of My Vaccine Passes and My Covid records will not be stored. Confirmation that these documents have been sighted will be noted in confidential TLC databases.

Review of the policy

This policy will be reviewed every six months, or in response to changing government mandates and regulations. This approach reflects the rapidly changing environment, advances in testing and vaccination options, and the inevitable evolution of how we are able to manage living and working with COVID-19 within our communities.

Effective date	Dec 2021
Version reviews	
Date for next review	June 2022
Links	Risk Assessment document Sighting and verifying vaccination documentation procedure Frequently asked questions (FAQ) - <i>on TLC website</i>