

Policy title	Internet and Computer use by Students
Policy area	Academic - Students
Policy available for Students – yes/no	Yes
Policy detail	<p>To access the WiFi students need to see the staff in the materials shop and sign an agreement form to receive a password to access The Learning Connexion WIFI.</p> <p>Computers are provided for students to use in some studios - Computer Graphics class, Design and Illustration, Photography, Print Making and Jewellery. Students may also bring their own device to use (these are the owner's responsibility at all times).</p> <p>Students may use the computers above to assist with the completion of their programme of study.</p> <p>TLC provides some computers for use during class time, but access out of normal hours needs special approval (see the receptionist and the class tutor to arrange this).</p> <p>Access to the internet is intended to help students to complete a programme of study so stay on track and keep personal use for home – other people may be waiting for a computer!</p> <p>Don't forget to keep it appropriate - leave the worst of it in cyberspace where it belongs.</p> <p>Just because it's on the internet doesn't mean you're allowed to download it. Images, music and videos may be covered by copyright and downloading material without permission is against the law. Tutors have information about what is covered by copyright and where to find digital material that you can use for your projects but, if in doubt, leave it online.</p> <p>Remember that all internet use is tracked, so we are able to see what you have been viewing. You are accountable for your travels.</p> <p>This policy is to ensure best use of digital technology and safeguard The Learning Connexion Ltd against unlawful downloading and breach of copyright.</p>
Related Procedures	(For students under 18) Internet – Responsible Use Agreement
Date Created	December 2012
Review Dates	May 2014, August 2015, June 2018
Next review date	June 2019
Links	

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